

Administrative Amendment to the 2015 State of Texas Consolidated Plan, One Year Action Plan for the Housing Opportunities for Persons with AIDS (HOPWA) Program

The Department of State Health Services (DSHS) has prepared an administrative amendment to the 2015 State of Texas Consolidated Plan, One Year Action Plan, for the Housing Opportunities for Persons with AIDS (HOPWA) in accordance with the State’s citizen participation plan and the requirements of 24 CFR part 91. Since DSHS will not develop new activities or change the method of distribution connected to the 2015 annual action plan, the State of Texas is not required to substantially amend the 2015-2019 State of Texas Consolidated Plan. Instead, DSHS will submit an administrative amendment.

Detail on the HOPWA Amendment

Based on information from the U.S. Department of Housing and Urban Development’s (HUD’s) Integrated Disbursement and Information System (IDIS), the State of Texas has a balance of \$264,697.12 from fiscal year (FY) 2015 to commit to activities. In total, the State has \$264,697.12 of 2015 funds to draw from IDIS. The Texas Department of State Health Services (DSHS) and HUD are working to extend the period of performance for the HOPWA 2015 grant so that DSHS may commit the unused funds to activities connected to the 2015 annual action plan and liquidate the 2015 fund balance. DSHS will submit a request and spend-down plan to HUD to extend the period of performance for the FY 2015 HOPWA formula grant until May 31st, 2020 in order to spend down the 2015 fund balance and assist eligible households. Based on historical expenditure data, DSHS plans to liquidate the 2015 fund balance within a two-month period starting on August 1st, 2018 during the HOPWA 2018 program year (02/01/2018 – 01/31/2019).

The expenditure outputs in the initial 2015 annual action plan will be subject to reallocation. DSHS will allocate unused 2015 funds to the following activities in the HOPWA 2018 program year:

HOPWA Activity	2014 Allocations	Percent of Allocation	Additional Households
Tenant-Based Rental Assistance (TBRA)	\$168,043.73	63.49%	43
Short-Term Rent, Mortgage, and Utility (STRMU)	\$34,863.49	13.17%	42
Permanent Housing Placement (PHP)	\$670.98	0.25%	2
Supportive Services	\$45,363.42	17.14%	83
Project Sponsor Administration	+ \$15,755.50	5.95%	
Total	\$264,697.12	100.00%	

Administrative amendments have been made to sections AP-15, AP-20, and AP-25 of the 2015 OYAP. The use of these 2015 HOPWA funds will be reported on in future CAPERS.

AP-15 Expected Resources – 91.320(c)(1,2)

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	2,947,262	0	0	2,947,262	11,789,048	<p>DSHS' HOPWA state formula funds the following activities: TBRA; STRMU; PHP; and Supportive Services. Project Sponsors leverage available funds from Ryan White and State Services grants to assist clients with housing needs, medical and non-medical case management, emergency utility assistance, mental health, transportation, and nutritional services to address the needs of eligible clients.</p> <p>NOTE: Per the 2017 administrative amendment to the 2015 annual action plan, the allocations in the table above have changed so DSHS can liquidate the 2015 fund balance of \$264,697.12 and assist eligible households. DSHS will reallocate \$168,043.73 to TBRA, \$34,863.49 to STRMU, \$670.98 to PHP, \$45,363.42 to Supportive Services, and \$15,755.50 to Project Sponsor Administration. No changes will be made to the Method of Distribution 2017 administrative amendment.</p> <p>NOTE: Per the 2017 administrative amendment to the 2015 annual action plan, the goals in the table above have changed in order for DSHS to liquidate the 2015 fund balance of \$264,697.12 and assist eligible households. DSHS will serve an additional 43 households with TBRA services, 42 households with STRMU services, 2 households with PHP services, and 83 households with Supportive Services. No new activities will be developed with the 2017 administrative amendment.</p>

Table 1 - Expected Resources – Priority Table

Annual Goals and Objectives

AP-20 Annual Goals and Objectives – 91.320(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	HOPWA Tenant-Based Rental Assistance	2015	2019	Affordable Housing Non-Homeless Special Needs	State of Texas	Supportive Services for Persons with HIV/AIDS	HOPWA: \$1,753,952	Tenant-based rental assistance / Rapid Rehousing: 445 Households Assisted
8	HOPWA Short-Term Rent, Mortgage, & Utilities Asst	2015	2019	Affordable Housing Non-Homeless Special Needs	State of Texas	Supportive Services for Persons with HIV/AIDS	HOPWA: \$453,593	Homelessness Prevention: 470 Persons Assisted
9	HOPWA Permanent Housing Placement Assistance	2015	2019	Affordable Housing Non-Homeless Special Needs	State of Texas	Supportive Services for Persons with HIV/AIDS	HOPWA: \$8,505	Public service activities other than Low/Moderate Income Housing Benefit: 13 Persons Assisted
10	HOPWA-Funded Supportive Services	2015	2019	Affordable Housing Non-Homeless Special Needs	State of Texas	Supportive Services for Persons with HIV/AIDS	HOPWA: \$463,593	Public service activities other than Low/Moderate Income Housing Benefit: 910 Persons Assisted

Table 2 – Goals Summary

Goal Descriptions

7	Goal Name	HOPWA Tenant-Based Rental Assistance
	Goal Description	<p>HOPWA TBRA provides tenant-based rental assistance to eligible individuals until they are able to secure other affordable and stable housing. The annual goal includes 445 households assisted. The estimated funding and number of individuals served may fluctuate depending on HUD's final allocation amounts and based on the target percentages identified in Action Plan Section 25.</p> <p>Per the 2017 administrative amendment to the 2015 annual action plan, the allocations in the Annual Goals and Objectives table have been updated in order for DSHS to liquidate the 2015 fund balance of \$264,697.12 and assist eligible households. DSHS will reallocate \$168,043.73 to TBRA and will serve an additional 43 households with TBRA services during the 2018 program year.</p>
8	Goal Name	HOPWA Short-Term Rent, Mortgage, & Utilities Asst
	Goal Description	<p>STRMU provides short-term rent, mortgage, and utility payments to eligible individuals for a maximum of 21 weeks of assistance in a 52-week period. The annual goal is to assist 470 persons. The estimated funding and number of individuals served may fluctuate depending on HUD's final allocation amounts and based on the target percentages identified in Action Plan Section 25.</p> <p>Per the 2017 administrative amendment to the 2015 annual action plan, the allocations in the Annual Goals and Objectives table have been updated in order for DSHS to liquidate the 2015 fund balance of \$264,697.12 and assist eligible households. DSHS will reallocate \$34,863.49 to STRMU and will serve an additional 42 households with STRMU services during the 2018 program year.</p>
9	Goal Name	HOPWA Permanent Housing Placement Assistance
	Goal Description	<p>PHP provides assistance for housing placement costs which may include application fees, related credit checks, and reasonable security deposits necessary to move persons into permanent housing. The annual goal is to assist 13 persons. The estimated funding and number of persons served may fluctuate depending on HUD's final allocation amounts and based on the target percentages identified in Action Plan Section 25.</p> <p>Per the 2017 administrative amendment to the 2015 annual action plan, the allocations in the Annual Goals and Objectives table have been updated in order for DSHS to liquidate the 2015 fund balance of \$264,697.12 and assist eligible households. DSHS will reallocate \$670.98 to PHP and will serve an additional 2 households with PHP services during the 2018 program year.</p>

10	Goal Name	HOPWA-Funded Supportive Services
	Goal Description	<p>The Supportive Services program provides case management, basic telephone service and assistance to purchase smoke detectors to eligible individuals. The annual goal is to assist 910 persons. The estimated funding and number of persons served may fluctuate depending on HUD's final allocation amounts and based on the target percentages identified in Action Plan Section 25.</p> <p>Per the 2017 administrative amendment to the 2015 annual action plan, the allocations in the Annual Goals and Objectives table have been updated in order for DSHS to liquidate the 2015 fund balance of \$264,697.12 and assist eligible households. DSHS will reallocate \$45,363.42 to Supportive Services and will serve an additional 83 households with Supportive Services during the 2018 program year.</p>

AP-25 Allocation Priorities – 91.320(d)

Funding Allocation Priorities

	HOME Households in new/rehabed multifamily units (%)	HOPWA Tenant-Based Rental Assistance (%)	HOPWA Short-Term Rent, Mortgage, & Utilities Asst (%)	HOPWA Permanent Housing Placement Assistance (%)	HOPWA-Funded Supportive Services (%)	Total (%)
HOPWA	0	65	17	1	0	83

Table 3 – Funding Allocation Priorities

NOTE: Per the 2017 administrative amendment to the 2015 annual action plan, the goals in the table above have changed in order for DSHS to liquidate the 2015 fund balance of \$264,697.12 and assist eligible households. DSHS will allocate 63.49% to TBRA services, 13.17% to STRMU services, 0.25% to PHP services, and 17.14% to Supportive Services. The remaining 5.95% will be used for Project Sponsor Administration.

Reason for Allocation Priorities

HOPWA Allocation Priorities

HOPWA provides the following activities in line with priority needs:

- TBRA, which addresses Rental Assistance priority needs;
- STRMU, which addresses Homelessness Prevention priority needs;
- Supportive Services Program, which addresses Supportive Services for PLWHA priority needs; and
- PHP, which addresses Homelessness Prevention priority needs

HOPWA STRMU and Supportive Services expenditures are usually similar, therefore DSHS initially allocated 17% for each activity, but will reallocate as needed.

How will the proposed distribution of funds will address the priority needs and specific objectives described in the Consolidated Plan?

HOPWA Serves Special Needs

Texas HOPWA serves PLWHA and their family members, all of whom are at or below 80% of the AMI, and most of whom fall into the extremely-low-income category. As previously noted, allocations generally mirror the Ryan White Program allocation formula, which takes into account population of PLWHA, HIV incidence, number of PLWHA accessing Ryan White services, percent of PLWHA eligible for Medicaid and other considerations. The allocations are then adjusted based on unmet need, prior performance and expenditures, geographic-specific data provided by Project Sponsors, and any other relevant factors. After allocations to each HIV Service Delivery Area (HSDA) are determined, it is then up to the Project Sponsor to allocate between activities of TBRA, STRMU, PHP, Supportive Services, and administrative expenses (not to exceed 7% of their allocation) and submit those to their Administrative Agents (AAs) and the Department of State Health Services (DSHS) for approval. Project Sponsors base allocations on many factors, including but not limited to, number of clients projected to continue into the next year, area unmet need, rental costs, prior number of clients served, average expenditures per client, and changes in HIV population living in poverty, etc. Funds are also reallocated during the year within HSDAs under each AA as needed when needs change.